



4<sup>th</sup> September 2020

Dear Parents and Carers,

I hope that all families are well. A particular warm welcome to the new families that will be joining us next week.

By now, you will have had the opportunity to look through the re-opening handbook and the details of how we will operate from next week.

May I take this opportunity to say that the site is fully ready for the children. We have ensured that all of the required Government guidance has been followed thoroughly, which includes a robust risk assessment being in place as well as a risk assessment for all staff returning back to work. The classrooms are ready so that year group bubbles do not mix with one another. Having this week has certainly helped to manage this process but we also wanted to ensure that staff are 100% confident in welcoming children back; giving them the time to plan and prepare has been vital.

The next half term is one that is going to need everyone to work around what is the 'new norm.' To manage this process, we have made some changes to points of entrances and exits, play/ lunchtime timings and also ensuring that where children used to meet in large mixed areas, i.e. Enrichment/assemblies are temporarily on hold until further notice.

**Entrance points:** Children to come into school via the following entrances.

Reception	Reception Gate
Year 1	Back of school entrance
Year 2	Back of school entrance – into Y2 classrooms
Year 3 and 4	Back of school entrance
Year 5 and 6	Entrance by bicycle shed area

**Exit points:** Children to leave school via the following exit points.

Reception	Reception Gate
Year 1	Back of school – Y1 steps
Year 2	Back of school – Y2 classrooms
Year 3 and 4	Back of school entrance
Year 5	Back of school – hall
Year 6	Entrance by bicycle shed area



### The School Day

To minimise the number of pupils and staff assembling for periods of time, we have made the following changes to the school day:

	Arrive	Hometime
<b>R, 1, 2</b>	8.50	3.15
<b>3 &amp; 4</b>	8.55	3.25
<b>5 &amp; 6</b>	9.00	3.30

On a Friday, we will be closing the school at **1pm and not 2pm.**

	Arrive	Hometime
<b>R, 1, 2</b>	8.50	12.50
<b>3 &amp; 4</b>	8.55	12.55
<b>5 &amp; 6</b>	9.00	1.00

### Face Coverings for Pupils and Staff.

There is no expectation for primary school children to wear face covering whilst in school. Children/Parents/Visitors who come into school with a face covering will be asked to remove these. They must wash their hands immediately on arrival, dispose of temporary face coverings in a covered bin or place reusable face coverings in a plastic bag they can take home with them. Then wash their hands again before heading to their classroom. Some staff in school will wear face masks or face visers in communal areas such as the main hall. The school will provide these.

### Snacks for next week.

For Monday if your child wishes to bring a small snack please ensure that this is a container or a plastic bag. Please also ensure that your child has a bottle of water. Please remember to put your child's name on the bottle.

Finally, it has been a very difficult year for us and a very long time since we last saw the children. We are all looking forward to seeing them again and settling them into school routines. Have a lovely weekend and please do stop and have a chat with us when you see us.

With best wishes,

Mr. E. Gaibee  
**Headteacher**